

No. 16011/3/2022-SD.II (e file 117260)

भारत सरकार/ Government of India

कृषि एवं किसान कल्याण मंत्रालय/ Ministry of Agriculture and Farmers welfare

कृषि एवं किसान कल्याण विभाग/ Department of Agriculture and Farmers welfare

कृषि भवन, नई दिल्ली

दिनांक: 15 नवंबर, 2022

Subject :- Revision of Recruitment Rules for the post of Private Secretary, National Seed Research and Training Centre, Varanasi, a subordinate office under the Administrative control of Department of Agriculture and Farmers Welfare - reg.

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It is proposed to revise the Recruitment Rules for the post of Private Secretary, National Seed Research and Training Centre (NSRTC), Varanasi, a Subordinate office under the administrative control of Department of Agriculture and Farmers Welfare. A copy of the Draft RRs in this regard is attached.

2. It is requested that all Stakeholders may kindly furnish their valuable comments/ suggestion, if any, on the aforesaid draft RRs to Seeds Division, DA&FW on or before 30th November 2022.

Encl. : as above

S.S. Vagulaparnam 1.11.2022
(S.S.Vagulaparnam)

Under Secretary to the Government of India.

Email – soseeds-agri@gov.in

Tel. : 2338 5784

To

NIC, DA&FW with the request to upload the above communication along with enclosure on the website and e-office portal of DA&FW.

Draft Notification/Schedule for the post of Private Secretary

[TO BE PUBLISHED IN GAZETTE OF INDIA PART II, SECTION 3 SUBSECTION (i)]

Government of India

F. No. 16011/3/2022-SD.II (e file 117260)

MINISTRY OF AGRICULTURE AND FARMERS WELFARE

(Department of Agriculture and Farmers Welfare)

NOTIFICATION

G.S.R.....In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the National Seed Research and Training Centre (Group 'B' post) Recruitment Rules, 2011, insofar as they relate to the post of Private Secretary, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment for the post of Private Secretary in the National Seed Research and Training Centre under the Department of Agriculture and Farmers Welfare namely:-

1. **Short title and commencement** :- (1) These rules may be called the National Seed Research and Training Centre (Private Secretary) Recruitment Rules, 2022. (2) They shall come into force on the date of their publication in the Official Gazette

2. **Number of post, classification and Level in the Pay Matrix.** – The number of the said post, their classification and Level in the Pay matrix attached thereto shall be as specified in columns (2) to (4) of the schedule annexed to these rules.

3. **Method of recruitment, age limit and other qualifications, etc.**- The method of recruitment to the said posts, age limit, qualification and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid schedule.

4. **Disqualification.**- No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax** – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect of any class or category of persons.

6. **Savings** - Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-Servicemen, other Backward Classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of Post	Number of posts	Classification	Level in the pay matrix
(1)	(2)	(3)	(4)
Private Secretary	01 * (2022) (* subject to variation dependent on work load)	General Central Service, Group 'B' Gazetted, Non-Ministerial	Pay Level – 7 Rs. 44900-142400

Whether Selection post or non-selection post	Age limit for direct recruitments	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees
(5)	(6)	(7)	(8)
Not applicable	Not exceeding 30 years (Relaxable for Government servants up to five years in accordance with the instructions or orders issued by the Central Government) Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep)	(i) Degree of a recognized University or equivalent. (ii) possessing a speed of 100 words per minute in stenography (English or Hindi) (iii) Two years experience as Personal Secretary or Personal Assistant in a Government Office or a Public Body Note 1: Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in case of candidates otherwise well qualified. Note 2 :- The qualification regarding experience is relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.	Not applicable

Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/ absorption, grades from which promotion or deputation/ absorption to be made	If Departmental Promotion Committee exists, what its composition
(9)	(10)	(11)	(12)
Two years for direct recruitment	By promotion failing which by Deputation (Including Short Term Contract) failing which by Direct Recruitment.	<p>Promotion : Stenographer Grade II in Pay Level – 6 (Rs. 35,400 – 112400, erstwhile Grade Pay of Rs. 4200/- as per 6th CPC) in National Seed Research and Training Centre with five years regular service in the grade and have successfully completed two weeks mandatory training programmes as specified by the Department of Agriculture and Farmer Welfare.</p> <p>Note 1 : Where Juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p> <p>Note 2 (Protection Clause):- In case of persons holding the feeder posts on regular basis on the date of notification of the revised rules, the eligibility service for promotion to the next post shall continue to be the same as previous notified RRs w.r.t. DOP&T's O.M. No. dated 20.09.2022.</p> <p>Deputation (Including Short Term Contract):-</p> <p>Officers under the Central Government or State Government or Union Territories or Public Sector Undertakings or Agricultural</p>	<p>Group 'B' Departmental Promotion and confirmation Committee consisting of :-</p> <ol style="list-style-type: none"> 1. Concerned Joint Secretary, Department of Agriculture and Farmers Welfare – Chairman 2. Concerned Director/Deputy Secretary, Department of Agriculture and Farmers Welfare – Member 3. Director/Deputy Secretary (Admn.) Department of Agriculture and Farmers Welfare – Member 4. Director/ Chief Seed Analyst, National Seed Research and Training Centre, Varanasi – Member <p>The composition of Departmental Screening Committee is same as mentioned above for considering the case on deputation basis</p>

		<p>Universities or Recognised Research Institutions or Semi Government Statutory Autonomous Organisations :-</p> <p>(a)(i) holding analogous post in the Stenographer's cadre on regular basis in the parent cadre or deputation or (ii) with five years' service in the Stenographer's cadre rendered after appointment thereto on a regular basis in Level – 6, Rs. 35400 – 112400/- or equivalent in the parent cadre or Department;</p> <p>Note 1 : Period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of application).</p> <p>Note 2 : For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2016/the date from which have revised pay structure based on 7th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the said Pay Commission.</p>	
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Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(13)
Consultation with Union Public Service Commission is necessary while making appointment on direct recruitment basis or while making amendment or relaxation of any of the provisions of recruitment rules.